

ORGANIZATIONAL MATTERS - NEWSTEAD TOWN BOARD
JANUARY 9, 2017

Supervisor Cummings called the meeting to order at 7:45 pm with the following present: Councilman Jendrowski, Councilman Dugan, Councilman Burke, Town Clerk Izydorczak, Town Attorney Neill, Highway Supt. Bassanello, and Town Engineer Rybarczyk. Supervisor Cummings led the pledge to the flag.

1. A motion was made by Supervisor Cummings, seconded by Councilman Jendrowski adopting Order of Business, the Rules of Order, and the Rules of Conduct for Town Meetings for 2017. (See pages 7 & 8)
2. A motion was made by Supervisor Cummings, seconded by Councilman Jendrowski adopting Schedule of Regular Meetings for 2017. (See page 9)
3. Letters requesting appointments (see page 10): a motion was made by Supervisor Cummings, seconded by Councilman Jendrowski to accept these letters.
4. A motion was made by Supervisor Cummings, seconded by Councilman Jendrowski that David Cummings be designated to cast the vote of the Town of Newstead at the Annual Meeting of the Association of Towns.
5. Supervisor Cummings announced the appointment of Edmund Burke as Deputy Supervisor for 2017.
6. Supervisor Cummings announced appointments to committees within the Town Board (See attached page 11).
7. A motion was made by Supervisor Cummings, seconded by Councilman Jendrowski that the Supervisor be authorized to appoint a Secretary to the Supervisor for 2017.
8. Supervisor Cummings announced the appointment of Colleen Salmon as Secretary to the Supervisor and Bookkeeper for 2017.
9. A motion was made by Supervisor Cummings, seconded by Councilman Jendrowski that the Town Clerk be authorized to appoint additional Deputy Town Clerks for the year 2017.
10. Town Clerk Izydorczak announced the following appointments for the year 2017 - Deputy Town Clerk (FT)- Jennifer Heberling; 2nd Deputy Clerk (PT)- Elizabeth Pask; Deputy Registrar- Jennifer Heberling & Sub-Registrar- Elizabeth Pask.
11. Highway Superintendent Michael Bassanello announced the appointment of Dean Schultz as Deputy Highway Superintendent for the year 2017.
12. A motion was made by Supervisor Cummings, seconded by Councilman Jendrowski that the Highway Superintendent be authorized to appoint a Clerk to the Highway Superintendent for 2017.
13. Highway Superintendent Bassanello announced the appointment of Rachel Kleparak as Clerk to the Highway Superintendent for 2017.
14. A motion was made by Councilman Jendrowski, seconded by Councilman Dugan that Town Officials be paid the per mile rate as set by the IRS (as of 1-1-17 the rate is \$.535) for use of their car on official business. This pertains to Town Officials and employees or to anyone on an official errand for the Town upon proper approval by the Town Board.
15. A motion was made by Councilman Jendrowski, seconded by Councilman Dugan that the Town purchases a blanket bond to cover all Town Officials.
16. A motion was made by Councilman Jendrowski, seconded by Councilman Dugan that the theft insurance coverage be continued at \$1,000,000.00 on all town employees.

17. A motion was made by Councilman Jendrowski, seconded by Councilman Dugan that the Town Clerk be authorized to continue the Petty Cash Fund of \$100.00, a DEC petty cash fund of \$100.00, and a petty cash fund of \$100.00 during tax collection periods.
18. A motion was made by Councilman Jendrowski, seconded by Councilman Dugan that the Director of the Senior Center be authorized to have a Petty Cash Fund of \$100.00.
19. A motion was made by Councilman Jendrowski, seconded by Councilman Dugan that the Highway Superintendent be authorized to continue the Petty Cash Fund of \$100.00.
20. A motion was made by Councilman Jendrowski, seconded by Councilman Dugan that the Recreation Director be authorized to maintain a petty cash fund of \$100.00.
21. A motion was made by Councilman Jendrowski, seconded by Councilman Dugan to appoint Supervisor David Cummings as Budget Officer for 2017 at no salary.
22. A motion was made by Councilman Jendrowski, seconded by Councilman Dugan that the Bank of Akron; Bank of America; M&T Bank; Class; and Alden State Bank be designated as official depositories into which all Town Officials shall deposit all moneys coming into their hands by virtue of their respective offices.
23. A motion was made by Councilman Jendrowski, seconded by Councilman Dugan that all matters to come before the Town Board be in the Supervisor's Town Hall mailbox by 5:00 p.m. on Thursday preceding each meeting to be on the agenda. The agenda will be ready for board members after 5:00 p.m. on Fridays preceding each meeting.
24. A motion was made by Councilman Jendrowski, seconded by Councilman Dugan that "Regular" Town Board Meetings throughout the year 2017 be held at 8:00 p.m. on the 2nd and 4th Mondays of each month unless noted according to the attached schedule (see attached page 9) Work Sessions will be at 7:15 p.m. prior to Regular Meetings. When the Regular Meeting falls on a holiday, the Supervisor may postpone or set a new date for said meeting. Work Sessions may be scheduled the 1st and 3rd Monday of each month at 7:30 p.m. when not conflicting with a Holiday as per schedule. Otherwise they may be held as determined. All meetings will be held in the Newstead Town Hall and are open to the public except for confidential matters as prescribed by the Open Meetings Law.
25. A motion was made by Councilman Dugan, seconded by Councilman Burke that the vouchers for Town Claims be audited, allowed and paid if certified to be true and correct upon forms heretofore adopted, described and approved by the Town Board and all vouchers will be presented, approved and paid at both Regular Meetings, twice a month. No voucher will be paid prior to monthly reports being submitted. The Supervisor is authorized to pay utility bills as such become due subject to Town Board audit at the next regular meeting. Vouchers to be paid must be in the hands of the Town Clerk no later than the Thursday before a regular meeting.
26. A motion was made by Councilman Dugan, seconded by Councilman Burke that the Town brings within the coverage of Workman's Compensation Law all Town Employees and Town Officials, elective and appointed and all Volunteer Firemen who may be injured, within the Town of Newstead Fire Protection District as now constituted, while engaged in their duties as firemen.
27. A motion was made by Councilman Dugan, seconded by Councilman Burke that the Town continues Disability Insurance coverage as outlined in the resolution of 12/13/93.
28. A motion was made by Councilman Dugan, seconded by Councilman Burke that all Town Officials be authorized to attend meetings of their respective organizations with all necessary expenses to be paid by the Town of Newstead. Officials and organizations involved are:
 - Town Board - Association of Erie County Governments
 - Town Clerk - Erie County Town Clerk's & Tax Receiver's Assoc.
 - Assessor - Erie County Assessor's Association

Highway Superintendent - Erie County Highway Superintendent's Association
Other - New York State Association of Towns and others as deemed necessary.

29. A motion was made by Councilman Dugan, seconded by Councilman Burke to authorize the Town Justices to appoint one court clerk for each justice for 2017.
30. Justice Campbell appoints Sandra Pietrowski as Court Clerk (full time) to Town Justice for the year 2017.
31. Justice Dennis Freeman appoints Judith Bell as Deputy Court Clerk (PT) for the year 2017.
32. A motion was made by Councilman Dugan, seconded by Councilman Burke that the Town Justices be authorized to employ a stenographer for the Justice Court or for Special Sessions Court and that payment be made upon a voucher subject to the approval of the Town Board.
33. A motion was made by Councilman Burke, seconded by Supervisor Cummings that Nathan Neill Esq. be appointed Attorney for the Town for 2017 with a clerical allowance of \$5,920 and that Brendan Neill and Jennifer Strong be appointed Assistant Town Attorneys for the year of 2017.
34. A motion was made by Councilman Burke, seconded by Supervisor Cummings that Robert Friedman be appointed as Town Prosecutor for the year 2017 and Jennifer Strong and Ed Dinki as Assistant Town Prosecutors for 2017.
35. The terms of Mary Nanni and Allison Massaro have expired as of 12-31-2016 on the Ethics Board. A motion was made by Councilman Burke, seconded by Supervisor Cummings that Mary Nanni and Allison Massaro be appointed to the Ethics Board for a three year term ending 12-31-2019.
36. The term of Fred Pask on the Zoning Board of Appeals expired 12-31-2016. A motion was made by Councilman Burke, seconded by Supervisor Cummings to appoint Fred Pask to serve as a Zoning Board Member for a five-year term expiring 12-31-2021.
37. The Alternate Position on the Zoning Board term of Cheryl Esposito expires 12-31-2016. A motion was made by Councilman Burke, seconded by Supervisor Cummings to appoint Vickie Lombard as an alternate Zoning Board member for a term that expires on December 31, 2021.
38. The term of John Potera on the Planning Board expired 12-31-2016. A motion was made by Councilman Burke, seconded by Supervisor Cummings to appoint John Potera to serve as a Planning Board Member for a seven-year term expiring 12-31-2023.
39. The terms of Richard Hegmann, Ken Koehler, Edmund Burke, Lewis Tandy on the Conservation Advisory Council expired 12/31/2016. State law requires terms of this Council be two year terms. Edmund Burke has declined reappointment. A motion was made by Councilman Burke, seconded by Supervisor Cummings to appoint Richard Hegmann, Ken Koehler, Lewis Tandy and Mary Jane Shonn to terms expiring 12/31/18.
40. A motion was made by Councilman Burke, seconded by Supervisor Cummings that David DeYoung be appointed Dog Control Officer for 2017.
41. A motion was made by Councilman Burke, seconded by Supervisor Cummings that Andrew DeYoung be appointed Deputy Dog Control Officer for 2017.
42. Supervisor Cummings announced the appointment of Donald Holmes as Historian and Doug Scarborough Assistant Historian of the Town of Newstead for the year 2017.
43. A motion was made by Councilman Burke, seconded by Supervisor Cummings that Brenda Cerasani and Jerry Szmania be reappointed Van Drivers for the Senior Van for the year 2017.

44. A motion was made by Supervisor Cummings, seconded by Councilman Jendrowski to appoint James Akin as Water Maintenance Worker (PT) for the year 2017.
45. A motion was made by Supervisor Cummings, seconded by Councilman Jendrowski to appoint Douglas Heiderman as Water Treatment Plant Operator (PT) for the year 2017.
46. A motion was made by Supervisor Cummings, seconded by Councilman Jendrowski that Shannon Cinotti be appointed to the Newstead Recreation Committee representing the Akron Central School Board with Jodi Brege to serve as alternate as necessary.
47. A motion was made by Supervisor Cummings, seconded by Councilman Jendrowski that Joel Gregorio be appointed Chairman of the Recreation Board for a term of one year starting 1/1/2017 and ending 12/31/2017 subject to the requirements of the job description.
48. A motion was made by Supervisor Cummings, seconded by Councilman Jendrowski that Dan Roland be appointed Recreational Director for the Town for a two year term starting 1/1/2017 and ending 12/31/2018
49. The terms of Justin Klodzinski and Melissa Polkowski on the Recreation Board expired 12/31/16. A motion was made by Supervisor Cummings, seconded by Councilman Jendrowski to appoint Justin Klodzinski and Melissa Polkowski to the Recreation Board for a term to expire 12/31/2019, subject to the conditions of the committee descriptions.
50. A motion was made by Supervisor Cummings, seconded by Councilman Jendrowski that Christine Falkowski be appointed Network Administrator for the year 2017.
51. A motion was made by Supervisor Cummings, seconded by Councilman Jendrowski that William Sivecz be appointed GIS Administrator and Robert Folger the Assistant GIS Administrator for the year 2017.
52. A motion was made by Supervisor Cummings, seconded by Councilman Jendrowski that Daniel Kowalik be appointed Disaster Coordinator for 2017 at a salary of \$1,800.00 and Joe Hawes and Jim Pusateri be appointed Assistant Disaster Coordinator for 2017 at a yearly salary of \$1,119.00.
53. The term of Robert Tiedt on the Library Board expired 12-31-2016. A motion was made by Supervisor Cummings, seconded by Councilman Jendrowski to appoint Robert Tiedt to serve as a member of the Library Board for a five year term expiring 12-31-2021.
54. A motion was made by Supervisor Cummings, seconded by Councilman Jendrowski to establish the sewer use rate for Sewer District #1 at \$ 12.00 per 1000 gallons.
55. A motion was made by Supervisor Cummings, seconded by Councilman Jendrowski to establish the sewer rate for Sewer District # 2 at \$18.00 per 1000 gallons.
56. The following resolution was moved by Supervisor Cummings, seconded by Councilman Jendrowski:

BE IT RESOLVED, that salaries and wages are hereby established per annum for the year 2017:

Supervisor	\$35,078.00
Councilman (2) Dugan, Burke	\$10,562.00 each
Councilman (1) Jendrowski	\$10,354.75 **
Town Justice - Campbell	\$21,904.00
Town Justice – Freeman	\$21,904.00
Superintendent of Highways	\$60,177
Supervisor of Highways (Refuse Tires)	\$327.00
Supervisor of Highways (Cemeteries)	\$862.00
Supervisor of Highways (Drainage)	\$2,555.00
Supervisor of Highways (Refuse District)	\$708.00
Supervisor of Highways (Parks)	\$1,457.00
Town Clerk	\$48,050.00
Town Clerk (Registrar)	\$1,000.00

Deputy Town Clerk (PT)	\$16.63 per hr.
2 nd Deputy Town Clerk (PT)	\$13.00 per
Director of Senior Services	\$47,000.00
Asst. Director for Senior Center (S. Young)	\$15.00 per hr.
Recreation Attendant for Senior Center (B. Gaik)	\$11.44 per hr.
Recreation Attendant for Senior Center (K. DeYoung)	\$10.91 per hr.
Attorney for the Town	\$39,500.00
Assessor - now contracted with Town of Alden	
Code Enforcement Officer/Zoning Officer (to be filled)	
Town Prosecutor (PT)	\$9,800.00
Deputy Town Prosecutor (PT)	\$180.00 per session
Court Clerk (full –time)	\$18.07 per hr.
Deputy Court Clerk (PT)	\$16.21 per hr.
Building Dept. Administrator	\$22.70 per hr.
Clerk to the Assessor/Building Dept.	\$15.63 per hr.
Planning Board Chairman	\$2,840.00
Dog Control Officer (PT)	\$9,700.00
Deputy Dog Control Officer (PT)	\$14.00 per hr.
Highway Clerk (PT)	\$13.59 per hr
Secretary to the Supervisor	\$23.20 per. hr.
Historian (PT)	\$2,300.00
Assistant Historian	\$650.00
Water Maintenance Worker (PT)	\$24.44 per hr.
Water Plant Operator –(PT)	\$20.13 per hr.
Water Plant Ass't./Parks Ass't. – (PT)	\$12.25 per hr.
Van Driver	\$15.11 per hr.
Recreation Director	\$12,000.00
Disaster Coordinator	\$1,800.00
Ass't. Disaster Coordinator (2)	\$1,119.00

Highway Department:

Full- time staff – as per the union contract

Summer Employees:

First Year: \$ 10.00

Second Year: \$ 10.50

Third year and thereafter: \$ 11.00

Deputy: \$1.75 above corresponding MEO rate

57. A motion was made by Councilman Jendrowski, seconded by Councilman Dugan that the Newstead Planning Board members be paid a rate of \$50.00 per meeting attended for all local meetings held. The Chairman of the Planning Board shall receive an annual salary of \$2,840.00 per year.
58. A motion was made by Councilman Jendrowski, seconded by Councilman Dugan that the Zoning Board of Appeals members be paid at the rate of \$32.00 per meeting attended for all local meetings held. The Chairman of the Zoning Board of Appeals shall receive \$40.00 per meeting for said meetings.
59. A motion was made by Councilman Jendrowski, seconded by Councilman Dugan that the Board of Assessment Review members be paid a rate of \$16.50 per hour and the Chairman of the Board of Assessment Review be paid \$21.50 per hour.
60. A motion was made by Councilman Jendrowski, seconded by Councilman Dugan that Drescher & Malecki LLP be retained to provide auditing services at a rate of \$15,050 annually, for assistance for annual update and budgeting services at a rate of \$1,000 for 2017.
61. A motion was made by Councilman Jendrowski, seconded by Councilman Dugan that Jim Akin be appointed in charge of building maintenance for all town buildings with the exception of the Joint Highway Facility.

62. A Motion was made by Councilman Jendrowski, seconded by Councilman Dugan that Sean Akin and Tom Akin be appointed assistants in charge of the building maintenance for all town buildings with the exception of the Joint Highway Facility.
63. A motion was made by Councilman Jendrowski, seconded by Councilman Dugan that the Town Board designates the Akron Bugle the Official Newspaper of the Town for 2017.
64. A motion was made by Councilman Jendrowski, seconded by Councilman Dugan that the Highway Superintendent be authorized to post roads, at his discretion, when it is in the best interest of the public.
65. A motion was made by Councilman Jendrowski, seconded by Councilman Dugan that Supervisor Cummings be appointed to the NEST Consortium for the year of 2017.
66. A motion was made by Councilman Dugan, seconded by Councilman Burke that Committee Chairpersons be authorized to enlist the expertise of citizen advisors on their respective committees.
67. A motion was made by Councilman Dugan, seconded by Councilman Burke that following the annual review of the Town Procurement Policy; the policy shall remain in effect for 2017.
68. A motion was made by Councilman Dugan, seconded by Councilman Burke that all other existing Town policies shall remain in effect for 2017.
69. A motion was made by Councilman Dugan, seconded by Councilman Burke that all other terms and conditions of employment for all classifications of employees, (other than Highway Employee Full Time), of the Town of Newstead for 2017 are updated and documented in The Terms and Conditions Handbook.
70. Attached is the updated list of the Town of Newstead committees for 2017 (Page 12).
71. Organizational matters having been completed; a motion was made by Councilman Dugan, seconded by Councilman Burke that the Board close the Organization Meeting for 2017 at 8:10pm.

ORDER OF BUSINESS

RESOLVED, that the order of business for the conduct of the Town of Newstead Town Board meetings for the year 2017 shall be as follows:

- I - Call Meeting to Order
- II - Roll Call
- III - Pledge of Allegiance
- IV - Approval of Minutes
- V - Agenda Changes
- VI - Communications
- VII - Agenda Items Question Period
- VIII - Approval of the Bills
- IX - Supervisor's Reports
- X - Committee and Department Head Reports
- XI - Old Business
- XII - New Business
- XIII - Question Period/Privilege of the Floor
- XIV - Adjournment

RULES OF ORDER

RESOLVED, that in all matters of Parliamentary Procedure; Robert's Rules of Order shall prevail, except where such rules are inconsistent with any local rule or resolution pertaining to the conduct of Town business.

RULES GOVERNING THE CONDUCT OF BUSINESS

RESOLVED, that the following rules will govern the conduct of business for the Town Board meetings:

A - The agenda shall include all correspondence, resolutions, bills and reports. Items received after 5 p.m. on Thursday preceding the Board Meeting shall be placed on the agenda for the next regular Board Meeting. Emergency situations will be excluded from this requirement and the Town Board may waive this requirement for any particular matter.

B - By 5 p.m. on the Friday preceding the regular Board Meeting, a copy of the agenda will be available to each Board Member, Department Head, and the Attorney for the Town. The copy shall include all resolutions, important correspondence, and the estimates of expenditures for capital improvements.

C - The agenda shall not be departed from except with a four-fifths vote of the entire Town Board, to be done by motion at the beginning of the meeting.

D - All matters shall be continued on the printed agenda until disposed of. All matters not disposed of shall be tabled and taken from the table only by a majority vote of the entire Town Board.

E - Correspondence shall be disposed of at the time of reading, either by (a) voting to receive and file by majority vote of the entire Town Board (b) resolution (c) referring to a committee (d) tabling. If tabled, the item can be taken from off the table that same meeting or it can be left on the table thereby becoming Old Business to remain on the agenda until disposed.

F - Questions and comments on agenda items only shall be open to all people who wish to speak. General comments will be taken at the end of the meeting. All remarks must be addressed to the Chair unless otherwise directed by the Chair. All comments must be civil. No derogatory comments will be tolerated. Speakers not complying with requirement of civility will not be allowed to continue speaking and may, at the discretion of the Chair, be asked to leave the meeting. Each speaker must limit their comments to a five minute maximum. The Chair may impose a total time limit for comments on any issue and if it appears that all comments being made are substantially the same, may request other different comments and may close the comment period. The time period for the question/comment period shall be limited to a total of 20 minutes unless extended by the Chair.

G - Monthly committee or department reports must be turned in to the Board prior to any payment for services for that month.

H - When requested by the Town Board, all opinions will be backed by a section of Town Law, and/or Audit and Control opinion, and/or a written opinion from Audit and Control.

I - Privilege of the Floor or Question period. Comments and questions will be made concerning the town at this time. All questions/comments must be made in a civil polite manner and will be addressed to the Chair. No derogatory comments will be tolerated. A speaker not complying with this requirement will be asked to stop speaking and no response will be made to such comment. The Chair may request that a specific representative of the Town respond to a particular question, respond to the question himself or herself, advise the questioner that the Town will look into it and get back to the questioner, or advise the questioner that their question either cannot be answered or will not be answered. There shall be no right of any questioner to receive a response to any particular question. The Chair reserves the right to limit each speaker to a five minute maximum and one question or what is reasonable and is the Chair's sole discretion. The time period for questions from the floor shall be limited to 20 minutes unless extended by the Chair.

SCHEDULE OF MEETINGS FOR 2017

<p>Mon. Jan 2 Holiday – No Meeting. Mon. Jan. 9 Organizational Mtg/ Mtg Mon. Jan. 16 Holiday- No Work Session Mon. Jan. 23 Meeting Mon. Jan. 30 Work Session – Optional</p> <p>Mon. Feb. 6 Work Session Mon. Feb. 13 Meeting Mon. Feb. 20 Holiday-No Work Session Mon. Feb. 27 Meeting</p> <p>Mon. Mar. 6 Work Session Mon. Mar. 13 Meeting Mon. Mar. 20 Work session (optional) Mon. Mar. 27 Meeting</p> <p>Mon. Apr. 3 Work Session Mon. Apr. 10 Meeting Mon. Apr. 17 Work Session (optional) Mon. Apr. 24 Meeting</p> <p>Mon. May 1 Work Session Mon. May 8 Meeting Mon. May 15 Work Session (optional) Mon. May 22 Meeting Mon. May 29 Holiday – No Meeting</p> <p>Mon. Jun. 5 Work Session Mon. Jun. 12 Meeting Mon. Jun. 19 Work Session Mon. Jun. 26 Meeting</p>	<p>Mon. Jul. 3 No Meeting Mon. Jul. 10 Meeting Mon. Jul. 17 Work Session Mon. Jul. 24 Meeting Mon. Jul. 31 Work Session - Optional</p> <p>Mon. Aug. 7 Work Session Mon. Aug. 14 Meeting Mon. Aug. 21 Work Session Mon. Aug. 28 Meeting</p> <p>Mon. Sep. 4 Holiday- No Work Session Mon. Sep. 11 Meeting Mon. Sep. 18 Work Session Mon. Sep. 25 Meeting</p> <p>Mon. Oct. 2 Work Session Tues Oct. 10 Meeting Mon. Oct. 16 Work Session Mon. Oct. 23 Meeting Mon. Oct. 30 Work Session (optional)</p> <p>Mon. Nov. 6 Work Session Mon. Nov. 13 Meeting Mon. Nov. 20 Work Session Mon. Nov. 27 Meeting</p> <p>Mon. Dec. 4 Safety Meeting Mon. Dec. 11 Meeting Mon. Dec. 18 Work Session Mon. Dec. 25 & 26 Holiday – No Meeting Thurs Dec. 28 Meeting</p>
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All work sessions will start at 7:30 p.m. unless notified of change. Prior to each Regular Board Meeting we will meet at 7:15 p.m. for work session unless notified of change.

This schedule is tentative. We will meet as needed to adequately take care of town business. If meetings are not necessary they will be canceled with proper notice.

LETTERS REQUESTING APPOINTMENT FOR 2017

NOTE: INCUMBENTS ARE HIGHLIGHTED

Any general positions- committees-
Any Secretarial position –
Ass't. Town Clerk – **Jennifer Heberling, Elizabeth Pask**
Attorney for the Town - **Nathan Neill**
Attorney for the Town- Deputy- **Jennifer Strong**, Brendan Neill
Auditor – **Drescher & Malecki**
Conservation Committee (4) –**Richard Hegmann, Lewis Tandy, Ken Koehler**, Mary Jane Shonn
Clerk to Town Justice (2) – **Judith Bell, Sandra Pietrowski**
Disaster Coordinator (3) – **Joe Hawes, Dan Kowalik, Jim Pusateri**, Lynn O'Donnell
Dog Control – **Dave DeYoung**
Dog Control Deputy- David Andrew Scott DeYoung, John O'Donnell
Engineer –**Wendel**
Ethics Board (2) – **Mary Nanni, Allison Massaro**
GIS Administrator – **Bill Sivecz, Bob Folger**
Grant Writer – **Rotella Management**
Highway Clerk –
Highway/Parks Department- Part/full-Time – Steven Richardson, John O'Donnell
Historian – **Don Holmes**
Historian – Assistant – **Doug Scarborough**
Library Board – **Robert Tiedt**
Network Administrator – **Christine Falkowski**,
Official Newspaper – **Akron Bugle**
Park and Buildings – **Jim Akin, Sean Akin, Thomas Akin**, John O'Donnell
Planning Board (1) – **John Potera**
Recreation Board (2) – **Melissa Polkowski, Justin Klodzinski**
Recreation Board Chairman – **Joel Gregorio**
Recreation Director – **Dan Roland**
Secretary to the Supervisor – **Colleen Salmon**
Sr. Citizen Van Driver (2)–**Brenda Cerasani, Jerry Szmania**, Tim Churchill, Paul Zebrowski
Town Prosecutor – Robert Friedman
Town Prosecutor – Deputy (2) - **Jennifer Strong**, Edward Dinki
Water Maintenance Worker – **Jim Akin**
Water Plant Operator – **Doug Heiderman**
Zoning Board (1) – **Fred Pask**
Zoning Board Alternate (1) – Vickie Lombard

SUPERVISOR'S COMMITTEE APPOINTMENTS

2017

Am. with Disabilities Coord.		Jendrowski
Assessment	Jendrowski	Burke
Buildings	Jendrowski	Cummings
Capital Projects Liaison	Cummings	
Celebration	Dugan	Burke
Clerical Liaison	Burke	
Code Enforcement		Burke
Conservation Council	Jendrowski	Burke
Court	Dugan	Burke
Dog Control		Dugan
Drainage	Dugan	
Finance	Cummings	Jendrowski
Fire Companies	Dugan	Cummings
GIS	Jendrowski	Dugan
Highways	Burke	Cummings
Insurance	Cummings	
Library		Jendrowski
Parks	Burke	Cummings
Planning /Zoning	Jendrowski	Dugan
Public Safety	Dugan	Jendrowski
Recreation	Burke	Jendrowski
Senior Citizens	Cummings	Dugan
Solid Waste		Jendrowski
Town/Village Cooperation	Burke	Cummings
Water & Sewer Administration	Cummings	Dugan

- Names listed first are designated as lead person for 2017.

2017 Town of Newstead Committees

CONSERVATION ADVISORY COUNCIL (Town Board Appointed 2 yr.)

Carl Klingenschmitt*	12-31-17
Richard Hegmann	12-31-18
Ken Koehler	12-31-18
Mary Jane Shonn	12-31-18
Lewis Tandy	12-31-18
Robert Folger	12-31-17
David Stutz	12-31-17

PLANNING BOARD (Town Board Appointed 7 yr.)

Tom Cowan*	12-31-17
Donald Hoefler	12-31-18
Andrew Kelkenberg	12-31-20
Terry Janicz	12-31-21
John Potera	12-31-23
John Olaf	12-31-19
Erik Polkowski	12-31-22

ZONING BOARD OF APPEALS (Town Board Appointed - 5 yr.)

William Kaufman	12-31-19
Adam Burg	12-31-18
John Klodzinski	12-31-20
Fred Pask	12-31-21
Harold Finger	12-31-17
Max Brady (Alternate)	12-31-20
Vicki Lombard (Alternate)	12-31-21

RECREATION BOARD (Town Board Appointed - 3 yr.)

Joel Gregorio *	12/31/18
Justin Klodzinski	12/31/19
Melissa Polkowski	12/31/19
Mike Schilling	12/31/17
Tim Morgan	12/31/17
Robyn Robnett	12/31/18
Adam Massaro	12/31/18
Tracy Oakes	12/31/17

LIBRARY BOARD (Town Board Appointed - 5 yr.)

Sue Brown	12/31/17
Robert Tiedt	12/31/21
Tara Middaugh	12/31/20
Mary Mangan	12/31/19
Suzanne Sweitzer	12/31/18

BOARD OF ASSESSMENT REVIEW (Town Board Appointed – 5 yr.)

Neal Kreher*	09/30/17
Fred Pask	09/30/21
Patty Young-Szlapak	09/30/18
Stan Serwon	09/30/19
Steve Carlson	09/30/20

ETHICS BOARD (Town Board Appointed – 5 yr)

Mary Nanni	12/31/2021
Colleen Salmon	12/31/2017
Joan Summe	12/31/2020
Jeaninne Morlacci	12/31/2020
Allison Massaro	12/31/2021
Wallace Smith	12/31/2017
Nicholas Abraham	12/31/2017